

# $\mathcal{T}_{\mathsf{able}}$ of $\mathcal{C}_{\mathsf{ontents}}$

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### **ABOUT PRC**



### Mission

To deliberately, scientifically, and consistently determine the competence of professionals through the provision of professional standards and judicious issuance of professional license

P - rofessionalism and Integrity

R – esponsibility, Unity, and Accountability

C – ompetence and Excellence



### vision

The Professional Regulation Commission is the instrument of the Filipino people in securing for the nation a reliable, trustworthy, and progressive system of determining the competence of professionals by credible and valid licensure examinations and standards of professional practice that are globally recognized.



### **QUALITY POLICY**

The Professional Regulation Commission, the licensing and regulatory agency of the national government for the practice of the regulated professions, is committed to deliver service excellence to all its stakeholders with utmost:

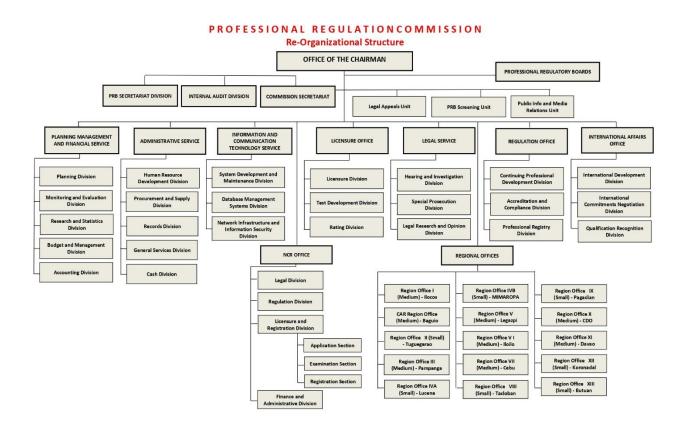
**Professionalism** through efficient and effective quality management system by dedicated, competent, and dynamic personnel;

**Responsibility** and integrity in assuring the public is served by morally upright and highly ethical, and globally competitive Filipino professionals; and

**Credibility** in ensuring a trustworthy system of implementing the standards of practice of all professions.

The Commission further ensures the continuous quality improvement of its services.

# **ORGANIZATIONAL CHART**



# PROFESSIONAL REGULATORY BOARDS

TECHNOLOGY CLUSTER	HEALTH AND ALLIED CLUSTER	BUSINESS, EDUCATION, AND SOCIAL CLUSTER	ENGINEERING CLUSTER
Agriculture Architecture	Dentistry Medical Technology	Accountancy Criminology	Aeronautical Engineering Agricultural and Biosystems Engineering
Chemistry Environmental Planning	Medicine Midwifery	Customs Brokers Guidance and Counseling	Chemical Engineering Civil Engineering
Fisheries Forestry Geology	Nursing Nutrition and Dietetics Optometry	Librarians Professional Teachers Psychology	Electrical Engineering Electronics Engineering Geodetic Engineering
Interior Design Landscape Architecture	Pharmacy Physical Therapy	Real Estate Services Social Workers	Mechanical Engineering Metallurgical Engineering
Master Plumbers	Occupational Therapy		Mining Engineering
Food Technology	Radiologic Technology		Naval Architecture and Marine Engineering
	Respiratory Therapy Speech-Language Pathology Veterinary Medicine		Sanitary Engineering

#### **STRUCTURE**

- Headed by the Chairman and two (2) Commissioners
- o Forty-six (46) Professional Regulatory Boards
- Sixteen (16) Regional Offices
- o One (1) Satellite Office
- o Twenty-eight (28) Offsite Service Centers
- o Two (2) One-Stop Service Centers for OFWs
- o One Thousand and Sixty-eight (1,068) PRC plantilla positions

### PRC OFFICES AND SERVICE CENTERS



# **Professional Regulation Commission in 2021**

This year is another challenge for the Commission with the existence of the COVID-19 pandemic, particularly at a time when the Delta variant was raging in the country that continued to affect its day-to-day transactions.

With the implementation of the enhanced online services, integrated strategies, and new policies and guidelines to cope with the new normal, the Commission was able to continue to deliver efficient, reliable, and excellent service to the public.

This annual report showcased the milestones and efforts of the entire PRC family towards achieving its mandate to produce a corps of globally competitive professionals. This year's accomplishments are considered a significant start to innovate existing programs, optimize learnings, and enhance the capabilities of employees.



### APPLICATION FOR LICENSURE EXAMINATION

In 2021, a total of 104,789 applications for examination, including applications without examination, were processed and issued. With the ongoing imposition of community quarantines and alert levels brought by the COVID-19 pandemic, a decrease in the number of applications for examination has been noted.

Due to the voluminous number of examinees applying for the 2021 Licensure Examination for Professional Teachers (LEPT) and taking into consideration those who previously applied, the Regional Offices (ROs) recommended to close the Online Application System (OAS) for the 2021 LEPT, and to disallow additional applications for the examination.



PROCESSED AN	D ISSUED PER REGION
Regional Offices	Application Processed and Issued
NCR	26,148
CAR	8,310
Region I	4,857
Region II	5,630
Region III	7,103
Region IV	8,104
Region V	3,646
Region VI	4,989
Region VII	7,569
Region VIII	4,462
Region IX	7,522
Region X	5,650
Region XI	4,612
Region XII	3,755
Region XIII	2,432
TOTAL	104,789



As required by other Professional Regulatory Boards (PRBs), the submission of the Commission on Higher Education's (CHED) Certification, Authentication and Verification (CAV) as a supporting document of applications for licensure examinations, the Commission granted CHED's request for the extension of deadline on the submission, and the provisional acceptance of the digital copies thereof until the lifting of the Enhanced Community Quarantine (ECQ) or Modified ECQ. The guidelines were issued for the purpose, and the CHED further committed to providing the Commission through its duly authorized personnel, access to the electronic file (Excel File or Google Sheet) of the master list of the applicants for CAV that can be used to verify instantaneously the list of applicants whose applications for CAV have been successfully processed by CHED, but are just awaiting the issuance of the original copy thereof.

### ADMINISTRATION AND CONDUCT OF LICENSURE EXAMINATIONS



Nurse Licensure Examination

Notwithstanding the threat of the COVID-19 pandemic, the Inter-Agency Task Force on Emerging Infectious Disease (IATF-EID) approved the Commission's request to conduct and administer licensure examinations, particularly those belonging to medium and large scale examinations, through its Resolution Nos. 105 and 119 (s. 2021).

A Joint Administrative Order No. 2021-01, with the Department of Health and Philippine National Police, was also issued to harmonize guidelines on the health protocols to be strictly enforced in the conduct of licensure examinations during the public health emergency.

Moreover, with the declaration of the different community quarantines or alert levels in the entire country, and the requirements of the local government units (LGUs) in the implementation of the cross-border travel, the Commission conferred authority to the Regional Directors and Officers-in-Charge to communicate with their respective LGUs and Regional IATF for proper coordination to administer and conduct the licensure examinations under the localized implementation of community quarantine.

While the Commission continuously received appeals from stakeholders, such as Accredited Professional Organization (APO)/Accredited Integrated Professional Organization (AIPO), academe, and other relevant sectors for the postponement of scheduled 2021 licensure examinations, an interim guidelines on the conduct of licensure examination was issued to inform the relevant stakeholders on the possible postponement of licensure examinations.

In addition, guidelines governing requests for transfer of examination venue and deferment in taking the licensure examination, as well as forfeiture of examination fees, were issued.

The PRBs endorsed the approval of the requests from LGUs and prospective examinees for the inclusion of their respective provinces as testing centers. Thus, the Commission designated the following as additional testing centers/venues for the conduct of various licensure examinations:

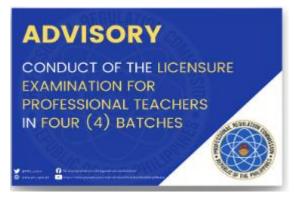
ADDITIONAL TESTING CENTERS/VENUES

Licensure Examinations	Additional Testing Centers/Venues
March 2021 Professional Teachers	Cauayan City, Isabela
March 2021 Respiratory Therapists	Tuguegarao City
May 2021 Chemical Engineers	Cagayan De Oro City
June 2021 Physical Therapists and Occupational Therapists	Iloilo City
June 2021 Architects	Tacloban City
July 2021 Mining Engineers	Legazpi City
August 2021 Architects	lloilo City
August 2021 Veterinarians	Legazpi City
September 2021 Professional Teachers	Marinduque, Oriental Mindoro, Bohol and Masbate
September 2021 Agricultural and Biosystem Engineers	Tacloban City
October 2021 Chemical Engineers	Davao, Legazpi City, Iloilo City and Lucena Clty
October 2021 Geodetic Engineers	Davao, Legazpi City, Tacloban City, Pagadian City and Zamboanga City
October 2021 Chemists and Chemical Technicians	Davao, Iloilo City, Legazpi City, Lucena City, Koronadal, Pampanga, Tacloban City and Zamboanga
December 2021 Optometrists	Cebu City, Davao and Rosales
January 2022 Professional Teachers	Occidental Mindoro, Masbate
January 2022 Architects	Tuguegarao City

Upon recommendation of the Licensure Office and due to the COVID-19 virus as well as the spread of the Delta variant, the Commission approved the cancellation of the conduct of the 2021 Special Professional Licensure Examination (SPLE) under Resolution No. 1410 (s. 2021).

CANCELLATION OF THE 2021 SPECIAL PROFESSIONAL LICENSURE EXAMINATION (SPLE) FOR OVERSEAS FILIPINO WORKERS IN THE KINGDOM OF SAUDI ARABIA, QATAR, THE UNITED ARAB EMIRATES AND OTHER MIDDLE EAST COUNTRIES

The PRB for Professional Teachers, having the biggest number of examinees, strategized the administration of licensure examinations, by scheduling it into four (4) batches as can be gleaned in Resolution No. 1363 (s. 2021) or the Revised Schedule of Licensure Examination for Professional Teachers, upon the approval of the IATF. The first batch was conducted on September 26, 2021 in 26 testing centers, and the succeeding batches were



scheduled on January 30, 2022, March 27, 2022, and June 26, 2022, respectively.

The conduct of online interviews for upgrading the licenses of Professional Mechanical Engineers and Professional Electronics Engineers was also authorized through the issuance of Resolution No. 20 (s. 2021) and Resolution No. 02 (s. 2021), respectively. The conduct should be at any PRC Regional Office where the applicant submitted his/her documents or at any approved facility abroad nearest to the foreign-based applicant.



Professional Electrical Engineers Online Oral Examination

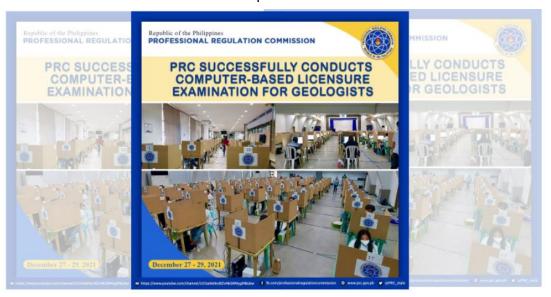
Meanwhile, to address the needs of the "new normal" and to provide a more effective and efficient way to prepare for licensure examinations, the Commission adopted the new webbased Test Questions Databank System (TQDS) that was accessible through the Commission's Virtual Private Network only. This was also a way to address various issues, concerns, and limitations of the DOS-based TQDS, and further enhance its functionalities.

To ensure the health and safety of the PRC personnel and the Chairpersons and Members of the various PRBs in the conduct of the pre- and post-licensure examination activities, the Commission issued guidelines and procedures in the merging, extraction, printing, editing, and transmittal through remote printing, releasing of Test Questions (TQ), and delivery of the test material packages containing examinees' ID/answer sheets and the reports in the conduct of examinations from Regional Offices (ROs) to Central Office (CO), and protocol on the transport of Test Booklets (TB) and Answer Sheets (AS) from the printing plant to the airline cargo or port to the designated testing centers during the period of a public health emergency.

The Commission adopted measures to preserve the credibility, integrity, and inviolability of licensure examinations through the issuance of Memorandum Order No. 12 (s. 2021) which

provided guidelines for the selection and appointment of Supervisors, Computer Operators, Collator, and Duplicating Machine Operators, Sorters, Supply Officers, and Security Officers to be assigned inside the Confidential Printing Room (CPR) in CO and ROs. In addition, the guidelines and procedures on the conduct of outsourced printing of the test questions outside the CPR, and the conduct of shredding used and unused test booklets/questionnaires after the conduct of licensure examinations were likewise issued.

In consideration of the skills and expertise gained by the personnel assigned in the conduct of licensure examinations and in consonance with the continuing economic measures of the government, the revised guidelines in the assignment of personnel who will assist in the conduct of licensure examinations were adopted in the CO and ROs.



It was also in 2021 that the Computer-Based Licensure Examination (CBLE) in-house project was first deployed in PRC-NCR for the Geologist Licensure Examination last December 27-29, 2021. The said automated examination was attended by 142 examinees.

Overall, ninety-two (92) Peer Reviews and 25 Item Analyses meetings were conducted based on the Approved Annual Calendar of Meetings with Test Consultants and Professional Regulatory Boards (PRBs), 61 licensure examinations were conducted with 143, 681 examinees, 57,051 passers, and 100% of statistical data for monitoring of school performance generated within one day after the release of examination results.



### 2021 LICENSURE EXAMINATION CONDUCTED

JANUARY			
Medical Technologists	2,835	SEPTEMBER	
Sanitary Engineers	86	Physicians	1,546
FEBRUARY		Real Estate Appraiser	167
Veterinarians	696	Agricultural and Biosystems	1,392
Social Workers	1,473	Engineers	1,392
Geologists	108	Professional Teachers	26,589
MARCH		OCTOBER	
Qualifying Assessment For Foreign	12	Metallurgical Engineers	38
Medical Professionals	12	Chemical Engineers	679
Physicians	1,927	Fisheries	715
Respiratory Therapists	467	Certified Public Accountants	2,367
Medical Technologists	3,251	Nutritionist-Dietitians	528
Optometrists	234	Forestry	761
Ocular Pharmacologists	2	Electronics Engineers	1,484
APRIL		Electronics Technician	974
Pharmacists	1,168	Chemists	369
MAY		Chemical Technician	1,322
Radiologic Technologists	1,917	Physicians	2,302
X-ray Technologists	77	NOVEMBER	
JUNE		Customs Brokers	821
Naval Architects	66	Midwives	1,774
Pharmacists	2,337	Agriculturists 3,927	
JULY		Civil Engineers	6,474
Nurses	7,746	Aeronautical Engineers	241
Metallurgical Engineers	43	Nurses	11,828
AUGUST		Pharmacists	2,371
Veterinarians	720	DECEMBER	
Mining Engineers	274	Physical Therapists	1,418
Mechanical Engineers	621	Occupational Therapists	400
Certified Plant Mechanics	29	Real Estate Consultants (written)	342
Social Workers	1,621	Criminologists	33,983
Architects	849	Certified Public Accountants	1,454
Sanitary Engineers	189	Radiologic Technologists	2,177
SEPTEMBER		X-ray Technologists	155
Librarians	237	Geodetic Engineers 694	
Registered Electrical Engineers (REE)	2,590	Geologists (CBLE)	142
Registered Master Electrician (RME)	2,233	Optometrists (written) 253	
Respiratory Therapists	186		

### INITIAL REGISTRATION AND OATH-TAKING OF NEW PASSERS

The Commission registered a total of 36,646 new passers on the Roster of Registered Professionals. For the year 2021, the PRB Secretariat Division, in coordination with the Information and Communication Technology Service (ICTS) and ROs, was able to assist the PRBs in the conduct of 121 oath-takings through online platforms to 42,549 professionals.

#### NUMBER OF INITIAL REGISTRATION PER REGION

PER	REGION		
Regional Offices	Initial Registration		
NCR	8,281	g =	
CAR	2,241	- 10 mm	
Region I	1,947		
Region II	2,032	200	
Region III	2,778		
Region IV	3,617		
Region V	1,411		
Region VI	2,201	(69A)	
Region VII	2,981	PROFESSIONAL	REGULATION COMMISSION
Region VIII	1,141	ONLINE	# 4 B A
Region IX	1,643	OATHTAKING	
Region X	1,772		000
Region XI	2,691	23 APRIL 2021 (Friday)	Gf lew
Region XII	1,222	10:00 A.M.	New Professional
Region XIII	688		O ligrandinate
TOTAL	36,646	Zoom 👝	Teachers
ONLINE OATHTAKING  O7 APRIL 2021 (Hindreyday) 2:30 P.M.  Henrysenh Traum  - Wear Formal Attira	Mew Criminalogists	ONLINE	Mew Physicians

### RENEWAL OF PROFESSIONAL IDENTIFICATION CARDS

In 2021, a total of 927, 374 Professional Identification Card (PIC) renewals of various professionals were processed and issued. With the aim of the Commission to accommodate more professionals who needed to renew their PICs despite the restriction of physical distancing, and in compliance with Republic Act (R.A.) No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, the Commission tapped several online payment channels such as Landbank, PayMaya, and GCash, and partnered with Wide World Express Corporation (W Express), its courier service provider, to provide its clientele the option to have their renewed PICs delivered to their homes. The Commission widened the deployment of shipping/delivery services in PRC CAR, Region I, Region III, Region IV-A, Region IV-B, Region V, Region VI, and Region X. Below are the numbers of renewed PICs per RO:

NUMBER	OF	PIC	REN	EWALS	5
E	FR	REC	SION		

Regional Offices	Initial Registration
NCR	232,694
CAR	36,923
Region I	51,933
Region II	41,862
Region III	74,589
Region IV 90,548	
Region V	35,895
Region VI 56,510	
Region VII	88,596
Region VIII	37,034
Region IX	38,496
Region X	36,145
Region XI	43,453
Region XII	37,901
Region XIII	24,795
TOTAL	927,374



As an added assistance to our frontline professionals and Overseas Filipino Professionals (OFPs) during this time of the pandemic, special or priority lanes were set up in all ROs and Offsite Service Centers (OSCs) to attend or cater to their transactions, particularly their applications for PIC renewal.

# ISSUANCE OF CERTIFICATION, AUTHENTICATION, AND STATEBOARD VERIFICATION

The Commission processed, approved, and issued a total of 450,993 Certifications through the Online Certification System, and 1,274,629 Authentications through the Online Appointment System for Authentication of various PRC documents (i.e. Board Rating, Passing, PIC, Certificate of Registration) which was implemented on March 17, 2021. Likewise, a total of 34,582 Stateboard Verification was processed and issued.

NUMBER OF CERTIFICATION, AUTHENTICATION, STATEBOARD VERIFICATION PER REGION

Regional Offices	Certification	Authentication	Stateboard Verification
NCR	70,722	156,170	19,907
CAR	15,518	40,636	2,324
Region I	20,388	66,507	1,322
Region II	21,094	98,299	642
Region III	24,020	100,489	319
Region IV	43,150	110,993	777
Region V	78,288	91,184	506
Region VI	26,388	95,986	1,705
Region VII	22,931	46,352	3,442
Region VIII	26,474	130,906	445
Region IX	16,924	104,823	711
Region X	23,418	72,515	1,179
Region XI	25,389	71,888	1,034
Region XII	13,587	45,848	0
Region XIII	22,702	42,033	269
TOTAL	450,993	1,274,629	34,582

# PUBLIC ADVISORY

Requests for authentication of PRC Documents shall be done online starting March 22, 2021













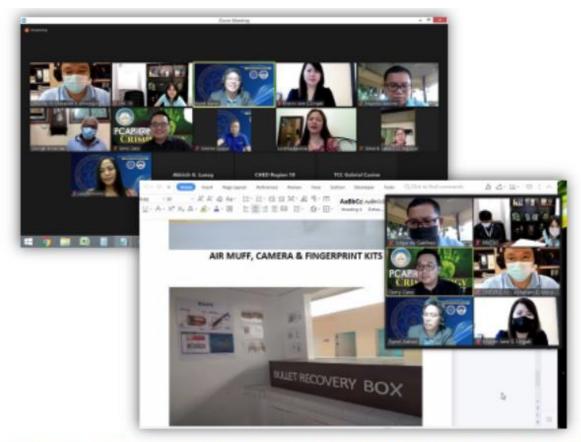


### INSPECTION AND MONITORING

Due to the ongoing C0VID-19 health crisis, all scheduled inspections and monitoring of establishments and Higher Education Institutions (HEIs) for FY 2021 were canceled pursuant to Memorandum No. 17 (s. 2020). However, the PRB of Criminology was able to conduct one inspection and monitoring of an HEI in Region X which was facilitated jointly by PRC RO X

and CHED Region X on October 6, 2021. The facilitation happened due to a formal request by the Professional Criminologists Association of the Philippines.

Meanwhile, after a series of extensive consultations with the PRBs and stakeholders through the assistance of the Accreditation and Compliance Division, Resolution No. 1471 (s. 2021) on the Revised Guidelines on the Conduct of Inspection and Monitoring of Educational Institutions and Establishments was formulated and issued. Hence, Resolution No. 1471 (A) was issued prescribing the 2022 Calendar of Inspection and Monitoring of Educational Institutions and Establishments, with a total of 1,431 scheduled inspection and monitoring activities.



Inspection and Monitoring of the PRB in Criminology at Tagoloan Community College, Misamis Oriental, last October 6, 2021

# ISSUANCE OF CERTIFICATE OF ACCREDITATION, COMPLIANCE, REGISTRATION, AND AUTHORITY TO OPERATE

The PRBs likewise issued 2,043 Certificate of Accreditation of Individuals/Firms/Partnerships/Accounting Teachers/ Providers/ Programs/ Lecturers/ Speakers in the practice of Accountancy, Pharmacy, Real Estate, and Dentistry; 7 Certificate of Registration of Firms, Partnerships, and Associations in the practice of Civil Engineering, Architecture, and Environmental Planning; 65 Authority to Operate Chemical Laboratories and

other related establishments, and 227 Certificate of Compliance to Mechanical and Electrical plants/establishments.

#### NUMBER OF ISSUED CERTIFICATES OF ACCREDITATION, REGISTRATION AND AUTHORITY TO OPERATE

Profession	No. of Issued Certificate
Certificates of Accreditation	
Accountancy (Sole Practitioner/ Partnership, Enrolling Partners, Accounting Teachers, Adapting Change in Partnership's Name)	1,600
Dentistry	3
Pharmacy (Providers and Programs)	36
Real Estate Services (lecturer, Provider, Program)	393
APO/AIPO Accreditation	11
Total	2,043
Certificate of Registration	
Architecture	2
Civil Engineering	4
Environmental Planning	1
Total	7
Certificate of Authority to Operate	
Chemistry	65
Certificate of Compliance	
Electrical Engineering	21
Mechanical Engineering	206
Total	227

# IMPLEMENTATION OF THE CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

In the effort to efficiently and effectively implement Republic Act No. 10912, otherwise known as the "Continuing Professional Development Act of 2016", an information drive on the CPD updates was continuously conducted, with the assistance of the CPD Secretariat in the Central and Regional Offices, and the CPD Councils, and PRBs. Quarterly meetings were held for this purpose.

The Commission, CPD Program Management Committee (CPD-PMC), and CPD Councils continued to engage their stakeholders through capacity-building and orientation exercises, especially on recent developments on the CPD implementation such as New Prescriptive Periods for CPDAS Transactions; Supplemental Guidelines on the Determination of CPD Providers' Seminar/Registration Fees; Revised Guidelines on the Accreditation of Online Continuing Professional Development (CPD) Programs; and Guidelines on the Monitoring and

Evaluation of the Implementation of Accredited Continuing Professional Development Programs. A Strategic Planning was held on February 16, 2021, and a Consultation Meeting was conducted on November 11, 2021.



Strategic Planning on CPD Implementation held in February 2021

Moreover, the CPD Councils conducted 824 regular and special meetings, and accredited a total of 523 Providers, 12,629 Programs, and 8,882 Self-Directed Learning Activities. Also, 469 Certificates of Accreditation for approved providers and 6,281 Certificates of Accreditation for the approved programs were issued, 415 CPD programs and activities were monitored, and 826,759 professionals were able to attend accredited CPD Programs.

Due to voluminous applications for accreditation of CPD programs and providers and applications under Self-Directed and/or Lifelong learning, the Commission approved the recommendation of the PRBs of Geodetic Engineering, Criminology, Environmental Planning, and Nursing for the issuance of Resolutions Designating Additional CPD Council Alternates, Evaluators, and Monitors.

The Commission issued Resolution No. 1239 (s. 2020) on "Granting Continuing Professional Development Credit Units to all Professionals Providing Essential Services during the State of Public Health Emergency due to the Corona Virus Disease 2019" and Resolution No. 1240 (s. 2020) on "Reiterating Ways of Learning that can Earn CPD Credit Units, particularly during the Public Health Emergency due to COVID-19 Crisis". In accordance with Resolution No. 1239 (s. 2020) and the provision based on the CPD law for the required learning outcomes, the following PRB CPD Councils issued guidelines on the evaluation and granting of CPD credit units to professionals:

- Medical Technology
- Electronics Engineering
- Respiratory Therapy
- Civil Engineering
- Occupational Therapy

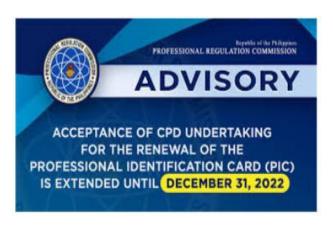
- Aeronautical Engineering
- Veterinary Medicine
- Electrical Engineering
- Psychology
- Nutrition and Dietetics
- Radiologic Technology
- Social Workers
- Guidance and Counseling
- Medicine
- Nursing
- Optometry
- Pharmacy

During the year, the Commission officers and PRBs, on the call of stakeholders to repeal and/or amend the CPD law, attended various meetings with the House of Representatives Committee on Appropriations, and public hearings with the Senate Committee on Civil Service, Government Reorganization, and Professional Regulation.

The Commission submitted its counter proposal on the amendment of the said law. The counter proposal's title of the bill and the Declaration of State Policy emphasized the purpose to make the CPD a tool in the upgrading of professional competencies and qualifications for career progression and specialization rather than as a prerequisite in the renewal of PICs. In addition, the CPD Clearing House Committee was constituted under Office Order No. 92 (s. 2021) to resolve issues and concerns in the implementation of the CPD Law.

Further, a consultation was held in two (2) batches by the CPD-PMC, Task Force for CPD Amendments, and Stakeholders after the April 22, 2021 Public Hearing on the proposed CPD amendatory bill of the Commission.

As stated in Proclamation No. 1218 dated September 10, 2021, the state of calamity was extended up to September 12, 2022, unless lifted or extended. As a result, travel restrictions and work disruptions were some of the challenges faced by the professionals in complying with the CPD; thus, the Commission issued Resolution No. 1444 (A) (s. 2021) to extend the renewal of PIC until December 31, 2022. Professionals can now renew their PICs



upon execution of an Undertaking to complete the CPD requirements.

Also, under Section 9 of Republic Act No. 10912, the Commission created and constituted a Committee on Establishing the CPD Council Secretariat Office under Office Order No. 91 (s. 2021) to recommend the restructuring of the existing organizational set-up of the CPD Secretariat and the rationalization of its manpower requirements.

# **CASE DECONGESTION PROJECT (CDP)**

Given the implementation of CDP, the interim guidelines on the conduct of hearings and administrative proceedings via videoconferencing, and other processes incidental thereto were issued to ensure continuity of the conduct of hearings and resolve pending cases despite the work disruption brought by the implementation of community quarantines and alert level systems. Likewise, it maintained the implementation of the 2020 Guidelines on the Filing of Pleadings and Conduct of Hearings and Other Legal Proceedings affected by the Community Quarantine.

For this year, the Commission resolved a total of 249 cases, decided and dismissed 575 cases, and mediated 345 cases. Also, for the entire duration of the CDP, from August 2019 until December 2021, there were a total of 1,450 disposed cases, with an average of 51.79% disposed cases per month.

NUMBER OF DECIDED AND DISMISSED CASES, HEARINGS
CONDUCTED AND CASES MEDIATED

Month	Number of Decided and Dismissed Cases	Number of Hearings of Cases Conducted	Number of Cases Mediated
January	60	5	28
February	75	12	61
March	61	22	41
April	51	0	0
Мау	48	6	23
June	58	4	42
July	48	6	28
August	38	6	32
September	34	11	34
October	42	11	20
November	29	12	15
December	31	19	21
TOTAL	575	114	345

To bolster the regulatory function of the Commission over professionals, guidelines on the tagging and untagging of professionals with administrative cases issued in 2019 were continuously being implemented. For this year, the Legal Service processed a total of 691 requests for untagging, and 472 requests for tagging of professionals with administrative cases.

# MUTUAL RECOGNITION ARRANGEMENT AND MUTUAL RECOGNITION OF PROFESSIONAL QUALIFICATIONS

With the collaborative engagements for establishing instruments for mutual recognition of professional qualifications, the Commission with the PRBs and stakeholders facilitated and managed the conduct of the following online conferment:

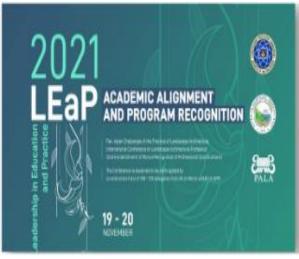
- 11<sup>th</sup> ASEAN Chartered Professional Engineers (ACPE) Conferment Ceremony held on April 30, 2021, with 132 conferees in the field of Civil Engineering, Electrical Engineering, Electronics Engineering, and Mechanical Engineering. This was the very first online ACPE conferment ceremony conducted by the Commission.
- 1st ASEAN Chartered Professional Accountants (ACPAs) Conferment Ceremony held last July 31, 2021, with 60 conferees out of 96 registered ACPAs as the pioneering batch of ACPAs.
- o 7<sup>th</sup> ASEAN Architects (AA) Conferment Ceremony conducted on December 10, 2021, with nine (9) conferees.



Likewise, the Commission continued to actively participate in negotiations and review of bilateral/multilateral arrangements to promote and facilitate the borderless practice of the profession by managing and facilitating the conduct of international conferences under the International Commitment Fund (ICF) for 2021:

- PRB of Architecture 9th APEC Architect Project Central Council Meeting held last October 27-28, 2021
- PRB of Landscape Architecture Leadership in Education and Practice
   (L.E.A.P. 2): Academic Alignment and Program Recognition held last November 19-20, 2021
- PRB of Librarianship First Southeast Asian Librarians Leadership Convergence Part 2 held on July 16, 2021, and December 1-3, 2021







This year marked an 8.11% increase in the number of professionals registered under various mutual recognition arrangements within ASEAN and other countries including international trade agreements where the Philippines is a signatory. A total of 74 Filipino engineers registered as ACPE, 9 Filipino Architects registered as AA, 28 Filipino CPAs registered as ACPA, and 2 Filipino Architects registered as APEC Architects.

Meanwhile, a total of 36 Special Temporary Permits (STP) were issued to Foreigners who intend to practice their profession in the Philippines, and 10 Temporary Training Permits for Foreign Medical Professionals who intend to undertake residency/fellowship training programs.

# CAREER PROGRESSION AND SPECIALIZATION PROGRAM, AND CREDIT ACCUMULATION AND TRANSFER SYSTEM (CPSP-CATS)

The International Affairs Office continued to provide administrative support to the concerned Office/PRB in the consultation, workshops, dialogues, and referencing activities of the qualification framework and CPSP-CATS PMC and CPSP-CATS Committees in the drafting/finalization of Professional Qualification Titles.

Pursuant to Resolution No. 1418 (s. 2021) on Amending the Pertinent Provisions of Resolution No. 1262 (s. 2020) or the Creation of the CPSP-CATS Committee for Each of the Regulated Profession, and as a result of 87 meetings, webinars, and consultations conducted by the CPSP-CATS Committee, stakeholders and CPS-CPD consultant, 13 Resolutions were approved by the Commission for the creation of the CPSP-CATS Committees, to wit:

- o Architecture (Resolution No. 1468, s. 2021) 23 December 2021
- o Criminology (Resolution No. 1316, s. 2021) 17 February 2021
- o Electrical Engineering (Resolution No. 1305, s. 2021) 29 January 2021
- Environmental Planning (Resolution No 1457, s. 2021) 10 December 2021
- o Guidance and Counseling (Resolution No. 1306, s. 2021) 29 January 2021
- o Interior Design (Resolution No. 1444, s. 2021) 18 November 2021
- o Landscape Architecture (Resolution No. 1307, s. 2021) 29 January 2021
- o Metallurgical Engineering (Resolution No. 1308, s. 2021) 29 January 2021
- o Midwifery (Resolution No. 1445, s. 2021) 18 November 2021
- Nursing (Resolution No. 1454, s. 2021) 6 December 2021
- o Professional Teachers (Resolution No. 1309, s. 2021) 29 January 2021
- o Radiologic Technology (Resolution No. 1310, s. 2021) 29 January 2021
- Veterinary Medicine (Resolution No. 1446, s. 2021) 18 November 2021

To dispense their duties and responsibilities, the members of CPSP-CATS Committees of Dentistry, Fisheries, Mechanical Engineering, Medical Technology, Criminology, Electrical Engineering, Guidance and Counseling, Metallurgical Engineering, Landscape Architecture, Professional Teachers, Radiologic Technology, Interior Design, Midwifery and Veterinary Medicine upon appointment, took their oath virtually.



Likewise, the Constitution of CPSP-CATS Clearing House Committee was established under Office Order No. 117 (s. 2021) to resolve issues and concerns governing the implementation of CPSP-CATS.

Moreover, the Commission partnered with the Government-Industry-Academe (GIA) through a Memorandum of Understanding (MOU). The said partnership involved the establishment of the Philippine Construction Skills Framework, which aimed to establish minimum competency requirements to access the labor market, provide structured career pathways that will guide individuals to make sound career decisions, and develop proficiency levels to promote lifelong learning and continuous enhancement of employability.

Given the Philippine Statistics Authority's (PSA) publication of the 2017 Philippine Standard Classification of Education (PSCED) in June 2018, and in compliance with the PSA Board Resolution No. 13 (s. 2017), approving and adopting the 2017 PSCED, the Commission issued Resolution No. 1364 (s. 2021) on the Revised Professional Qualification Code (PhQuaR Code). The revised list of PhQuaR Code based on the 2017 PSCED and 2012 Philippine Standard Occupational Classification (PSOC) for the sub-professional levels will be adopted and used, and a standard professional qualification code shall be assigned for every professional qualification title.

To guide the PRBs and CPSP-CATS Committee, the Commission issued internal procedures in the formulation and implementation of the CPSP about Commission Resolution No. 1117 (s. 2018), entitled "Formulation of Guidelines on the Creation and Implementation of a Career Progression and Specialization Program for the Regulated Professions". Embodied in the said Memorandum are the guidelines in the formulation, implementation, and accreditation of specialty/sub-specialty society/specialty organization or specialty group of Career Progression and Specialization Program.

Consequently, the Commission approved fifteen (15) Professional Qualification Titles, nine (9) for PQF Level 7 and six (6) for PQF Level 8.







# CONTINUING IMPACT ASSESSMENT OF PRC/PRB RULES AND PROCEDURES

The Commission, along with the PRBs continued the review of existing policies, rules, and regulations to ensure that the same remain relevant and responsive to the present condition, most especially during the pandemic. In line with these, the following issuances, guidelines, policies, and procedures were issued:

- o Interim Guidelines on the Conduct of the 2021 Licensure Examinations
- Guidelines for Selection of Authorized Personnel to be Assigned in the Confidential Printing Room of Central and Regional Offices
- Revised Guidelines in the Assignment of Personnel in Licensure Examinations
- Revised Guidelines and Procedures on the Merging, Extraction, Printing, Editing Transmittal to Regional Offices Through Remote Printing, Releasing of Test Questions, and Delivery of the Test Material Packages from PRC Regional Offices to Central Office During the COVID-19 Pandemic
- Revised Schedule of Licensure Examination for Professional Teachers
- Authorizing the Conduct of Online Oral Examination of Registered Electrical Engineers to Professional Electrical Engineers (PEE) and Providing Guidelines Therefor
- Inspection of Personal and Other Item/s Before Entering the Examination Premises,
   During Examination, and Before and After Entering the Confidential Printing Room
- Updating the Practical Phase of the Board Licensure Examination for Dentists (BLED) and Prescribing Guidelines Therefor
- Guidelines and Procedures on the Conduct of Outsourced Printing of Test Questions Outside the PRC Confidential Printing Room
- Protocol on Transport of Test Booklets and Answer Sheets from the Printing Plant to the Airline Cargo or Port to the Designated Testing Centers During the Period of Public Health Emergency
- Guidelines on the Transfer of Examination Venue and the Deferment or Continuance of Licensure Examination During Public Health Emergency
- Revised Standard Guidelines on the Strict Observance of Health Protocols in the Conduct of Licensure Examinations during Public Health Emergency and/or Pandemic
- Adoption of a Master Schedule of Target Dates of Activities for the Year 2022 Licensure Examinations
- Extending the Acceptance of the Undertaking for the Renewal of Identification Card Until 31 December 2022
- Updated Guidelines on the Conduct of Practical Phase of the Optometrists Licensure Examination
- Prescribing the Guidelines on the Issuance of Certificate of Accreditation to Offer Refresher Course in Physical Therapy and Occupational Therapy Under Item (2) of Resolution No. 08-A (s. 1998)
- Prescribing Interim Guidelines on the Conduct of the Theoretical and Practical Phases of the Board Licensure Examination for Dentists in Dental Schools per Region During the COVID-19 Pandemic
- Guidelines on the Conduct of Shredding of Used and Unused Test Booklets/Questionnaires after the Conduct of Licensure Examinations
- Authorizing the Conduct of Online Oral Examination of Mechanical Engineers to Professional Mechanical Engineers and Providing Guidelines Therefor
- Authorizing the Conduct of Online Revalida for Real Estate Consultant Examinees and Providing Interim Guidelines Thereto
- Guidelines in the Printing of Test Questions Inside the Confidential Printing Room for the Criminologists Licensure Examination on December 12, 13 & 14, 2021
- Constitution of CPD Clearing House Committee

- Constitution of the Career Progression and Specialization Program and Credit Accumulation Transfer System (CPSP-CATS) Clearing House Committee
- o Constitution of the Committee Establishing CPD Council Secretariat Office
- Acceptance of Speaking Engagements in Accredited CPD Programs and Internal Procedures on the Issuance of Indorsement and Office Order on the CPD Speaking engagement of the PRBs and CPD Councils
- Important Prescriptive Period in Transacting with CPDAS
- Encoding and Uploading of Accomplished Attendance Sheet to the Continuing Professional Development Accreditation System (CPDAS) with Professional/Numerical Code per Specific Profession for Accredited CPD Programs
- Resolutions Designating CPD Council Alternates, Evaluators, and Monitors for Geodetic Engineering, Criminology, Environmental Planning, and Nursing
- o Reiteration of PRC Resolution No. 1239 (s. 2020)
- o Access to Information on the Use of CPDAS
- Guidelines on the Conduct of Refresher Courses Required Under Section 18, Rule III of the Implementing Rules and Regulations of Republic Act No. 9298 (Accountancy)
- Joint Resolution on Authority to Sign Analysis Certification of Pharmaceutical, Products and their Raw Materials, Food/ Dietary Supplements, Health Supplements, and Cosmetics
- Guidelines on the Certification of Medical Representatives or Professional Service Representatives
- Guidelines on the Implementation of Sections 31 and 32 (A) Article IV, Republic Act
   (RA) No. 9646 on Supervision and Accreditation of Real Estate Salespersons
- Implementing Guidelines on the Issuance of Special/Temporary Permits Under Sections 23 and 24, Republic Act No. 9646, Otherwise Known as the "Real Estate Service Act of the Philippines"
- Code of Ethics for Dental Technologists Supplement to the PRC Board Resolution No. 14 (s. 2008), Code of Ethics for Dentists, Dental Hygienists, and Dental Technologists
- o Procedure in the Issuance of Board of Chemistry Certification in the Regional Offices
- Updating the Practical Phase of the BLED and Prescribing Guidelines Therefor
- Revising the Subjects and its Relative Weights in the Licensure Examination for Criminologists
- Adopting the Conversion of the Logbook of Diversified Experience in Architecture as a Downloadable Form from the United Architects of the Philippines' Website
- Accepting the Electronically Generated Certificate of Good Standing issued by the Philippine Association of Landscape Architects, the Accredited Integrated Professional Organization for Landscape Architects as a Requirement for the Renewal of the Professional Identification Card
- Adoption of the Seal of the Professional Regulatory Board of Food Technology
- Adoption of the Seal of the Professional Regulatory Board of Speech-Language Pathology
- Guidelines in the Conduct of Refresher Course as a Requirement Under Section 14,
   Rule II of Republic Act No. 11131 and Its Implementing Rules and Regulations (Criminology)
- Revised Guidelines on the Conduct of Inspection and Monitoring of Educational Institutions and Establishments
- Prescribing the 2022 Calendar of Inspection and Monitoring of Educational Institutions and Establishments
- Formulation and Implementation of the Career Progression and Specialization Program
- Implementation of Legal Management Information System
- o Rules on the Submission of COVID-19 Related Reports
- Guidelines on the Use, Operation, and Maintenance of Motor Vehicle Units of the Professional Regulation Commission

- Timeline for the Submission of Bi-Monthly Executive Report on COVID-19 Related Expenditures for the Year 2021
- Submission of Incident Report on Alleged Fixers and Supporting Documentary Evidence Thereof
- Transfer of Permanent Records of Registered Professionals to the Professional Registry Division
- Interim Guidelines on the Conduct of Hearings and Administrative Proceedings via Videoconferencing and other Processes Incidental Thereto
- Expanded Maternity Leave; Paternity Leave; Adoption Leave; Medical Certificate for Leave Form; New Application for Leave Form; Notice of Allocation of Maternity Leave Form
- Ensuring Compliance with Health and Safety Protocols During the State of Public Health Emergency Including Guidelines on Temporary Closure Office Premises
- Guidelines and Procedures for the Engagement or Hiring of Individual Job Order (JO)
   Personnel in the Regional Offices (ROs)
- Establishing an Internal Feedback Mechanism and Adopting the Corresponding Feedback Form for All PRC Offices
- Inclusion of the Philippine Identification Card (PHILID) as Competent Proof of Identity for All PRC Transactions
- Reiterating Strict Compliance and Adherence to the Rules and Regulations on the Prescribed Period of Submission of Application for Leave of Absence
- o Adopting and Imposing the Execution of Affidavit of Non-Disclosure with Undertaking
- Guidelines in the Submission of Certification, Authentication, and Verification Issued by the Commission on Higher Education
- Revised Professional Qualification Code (PhQuar Code)
- Resolution Expressing Support to Eastern Regional Organization for Planning and Human Settlements (EAROPH)
- o Assistance to Frontliner-Professionals and Overseas Filipino Professionals
- Guidelines on the Handling and Resolution of 8888 Hotline, Contact Center ng Bayan, Presidential Complaint Center, Feedback, and other ARTA-Related Complaints
- Creation of a Repository of Specimen Signatures for Authentication and Certification Services
- Interim Guidelines on the Utilization and Liquidation of Outstanding Cash Advances for the Conduct of Licensure Examinations and Needed Maintenance and Other Operating Expenses in view of the Decentralization of Financial Transactions
- o Standard Fee to be Collected for Stateboard Verification Application
- Claiming of Honoraria for Rendered Services
- Guidelines on the Grant of the Performance-Based Bonus for Fiscal Year 2021
- Guidelines and Procedures on the Request for Additional Fund Transfers (Allotment/ Notice of Cash Allocation) from the Central Office to Regional Offices
- Prescribing the Guidelines on the Adoption and Use of Digital Certificates and Signatures and the Handling of Electronic Documents in all PRC Transactions
- Approving the Implementing Rules and Regulations of Republic Act No. 11448, Otherwise Known as the "Transnational Higher Education Act"
- Composition of Technical Working Group (TWG) of Various Professional Regulatory Boards Pursuant to Resolution No. 1286 (s. 2020), entitled "Creating a Multi-Disciplinary Committee on Design Guidelines for Hospitals and Other Healthcare Facilities Planning"
- o Guidelines on the Bonding of PRC Accountable Officers/Employees
- Guidelines in Decentralization of the Issuance and Inspection of Pre-Printed ID Cards

The PRBs, in the performance of their functions to look into the conditions of their respective professional practice, have attended various interagency meetings, bills deliberations before the House of Representatives, and the Senate.

# DEVELOPMENT, IMPLEMENTATION, AND DEPLOYMENT OF NEW SYSTEMS, AND STRENGTHENING OF NETWORK INFRASTRUCTURE

To align with the national policies and priorities in the Philippine Development Plan, specifically, Chapter V: Ensuring People-Centered, Clean and Efficient Governance (Malasakit) and Republic Act No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018; and in response to the growing demand for online services most especially during this time of limited face-to-face transactions, the Commission continued to develop online systems and gradually shifted its services into digital service. In FY 2021, the Commission developed and implemented new online systems, as follows:

- Online Appointment System for Authentication of Various PRC Documents (Board rating, Passing, PIC & Certificate of Registration)
- Online ASEAN Engineers, ASEAN CPAs, ASEAN Architect Application and Registration System
- Online Real Estate Salespersons/ Medical Representatives Accreditation Systems
- Enhanced Test Questions Data Bank System
- Professional Registry Report Generation System
- Computer-Based Licensure Examination System



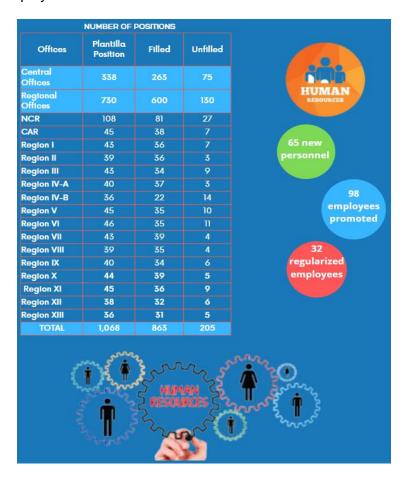


In addition, pursuant to the E-Commerce Act of 2000, Data Privacy Act of 2012, Cybercrime Prevention Act of 2012, and the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, the Commission approved, adopted, and implemented the use and handling of digital certificates and signatures through Department of Information the Communications Technology (DICT) - Philippine National Public Key Infrastructure (PNPKI), and prescribed the guidelines on the handling of electronic documents in all PRC offices covering administrative correspondences, and other documents electronically endorsed, transmitted, and approved.



#### **COMPLETING THE REORGANIZATION**

The Commission continued the filling up of vacant positions under the approved Organizational Structure and Staffing Pattern. Out of 1,068 plantilla positions, 863 were filled and 205 were unfilled. It has appointed 65 new personnel, promoted 98 employees, and regularized 32 employees.



The Online Competency Assessment for PRC Central Office was also made mandatory through Memorandum Order No. 70 (s. 2021), wherein the competency assessment of employees with below salary grade 22 shall be done in a 180-degree method. Each employee assessed his/her competency along with the immediate supervisor's assessment to determine his/her current level of skills, aptitude, and knowledge. The HRDD completed the administration of 236 Directors/Officers-in-Charge, Chiefs,



and employees. The result of the assessment will be used to determine priority areas for the development of the employees of the Commission.

To capacitate employees, the Commission also implemented various learning and development programs from the Annual Learning & Development Plan of the Commission, including awareness-raising programs on COVID-19 management.

The PRC continued to roll out virtual sessions/workshops/webinars for officers and employees to deepen their competencies in the following core, functional, and leadership areas: policy, regulation & enforcement, communication, service delivery, innovation, and digital capabilities. Supervisory/managerial programs were provided to the officers and their next-in-rank to enable them to build leadership capabilities. The Commission partnered with AMA, Inc. for the Master's Degree Scholarship Program to develop internal talents with the potential to be promoted to highly technical positions.

### **DECENTRALIZATION OF FUNCTIONS**

Following the governing rules released by the Bureau of Treasury (BTr) and the provisions of the Public Bonding Law, the guidelines on the bonding of PRC accountable officers/employees were issued in 2021.

Likewise, the guidelines and procedures on the request for additional fund transfers (Allotment/ Notice of Cash Allocation) from the Central Office (CO) to Regional Offices (ROs) were issued per the National Budget Circulars, Commission on Audit (COA) Government Accounting and Financial Management Information System Circular Letter.

To facilitate the compliance of the ROs to the budgetary requirements of the Department of Budget and Management (DBM), various memoranda were issued such as the preparation and submission of Budget Execution Document (BED) Nos. 1, 2, and 3; and documentary requirements and signatory/ies of request for Multi-Year Contractual Authority (MYCA) and Special Budget Requests (SBR). Regular online consultation/orientation meetings were also conducted to address concerns, and to capacitate the Regional Directors/Officers-in-Charge, Budget Officers, and Accountants.

The issuance and inspection of pre-printed ID Cards were also decentralized. All pre-printed ID cards will be directly delivered to all concerned ROs by the winning bidder which will be inspected by the designated RO inspectors as to the quantity, technical specifications, serial numbers, and security features. Also, the guidelines and procedures for the engagement or hiring of individual Job Order (JO) personnel in the ROs were issued taking into consideration the COA-DBM Joint Circular No. 2 (s. 2020), to rationalize the engagement or hiring process of JO personnel for the ROs, and to ensure the prudent utilization of the government funds.

The Commission also issued standard guidelines and procedures, and internal control mechanisms in shredding used/unused test questionnaires/booklets, including master rolls used for reproduction of test questions/booklets after the conduct of licensure examinations, including the authority to constitute and rationalize the composition of shredding team, for implementation by all concerned ROs.

In addition, relative to the guidelines that no shredding or destruction of used and unused test booklets/questionnaires of all licensure examinations shall commence without the authority to dispose of by the National Archives of the Philippines (NAP), the Commission's Records Disposition Schedule for Test Questionnaires/Booklets and others was approved by NAP on November 19, 2021.

### PRC PUBLIC ASSISTANCE AND INFORMATION DISSEMINATION

In support of the Commission's thrust in delivering service excellence to all its stakeholders with the utmost professionalism, responsibility, and credibility, the Commission was able to promptly respond to 18,694 inquiries and complaints through its official Facebook page, 1,703 on its Twitter Handle, and 9,358 through electronic mails. Meanwhile, a total of 754 Freedom of Information (FOI) requests for documents were received through the FOI policy while 780 FOI requests have been processed and released.









Likewise, the Commission attended to 298 complaints through Hotline 8888 of the Office of the President, 212 complaints through the Presidential Complaint Center (PCC), and 50 complaints lodged through the Contact Center ng Bayan (CCB), and 4 complaints through Anti-Red Tape Authority (ARTA).









To further ensure the timeliness in addressing the citizen's concerns/issues, the Commission issued Memorandum Order No. 56 (s. 2021) on the Guidelines on the Handling and Resolution of Hotline 8888, CCB, PCC, Feedback, and other ARTA-Related Complaints. It also established an internal feedback mechanism and adopted the corresponding feedback form for all PRC Offices to determine the effectiveness of streamlining and process improvements, and institutionalize Service Quality Standards (SQS) in critical services in the agency, and in compliance with the requirements of ISO 9001:2015, Ease of Doing Business, ARTA, the PRC Citizen Charter and Performance-Based Bonus.

For the second time in a row, the Civil Service Commission hailed the Commission as one of the Top 10 ranking agencies with the highest number of resolved concerns referred to by CCB in 2021, with a 98.04% resolution rate.

On the other hand, several invitations for interviews, guesting on TV networks, and radios were attended by PRC Officers and PRBs in addressing the concerns of clientele.



#### PHYSICAL INFRASTRUCTURE

One of the major accomplishments of the Commission for the year 2021 was the construction, rehabilitation, and acquisition of PRC buildings. The construction of a 2-storey office building for PRC Region IX (Pagadian), and the Testing Center in PRC Region V (Legazpi) was completed. The building for PRC Region XII (Koronadal) was turned over to PRC in May 2021. The Phase I of PRC Region VI (Cebu) office building was now 93.15% accomplished, while the PRC CPD and examination building in Pasay City was 42.613% accomplished.

Also, the rehabilitation of the sanitary system and improvement of the public and employees' comfort rooms at the PRC Morayta were completed in 2021.



Construction of PRC Buildings in the Cities of Pasay and Cebu



Other Regional Offices of the Commission have also started taking steps for the construction of their respective regional office buildings in Pampanga, Tacloban, Davao, and Butuan.

# OFFSITE SERVICE CENTERS AND ONE-STOP SERVICE CENTERS FOR OFWs (OSSCO)

With the existing partnership with Robinsons Land Corporation and in collaboration with the Local Government Units (LGUs), the services of the Commission were made accessible and convenient to the public nationwide. To augment the availability of its services, the Commission established three (3) additional Offsite Service Centers in Festive Walk Mall (Iloilo City), Ayala Mall South Park, Alabang (Muntinlupa City), and My Metro Town Mall (Tarlac City), thus making it a total of twenty-eight (28) operational service centers and served 984,656 clients in FY 2021.

#### OFFSITE SERVICE CENTERS / ONE-STOP SERVICE CENTERS FOR OFWS

NCR	Robinsons Galleria - Quezon City	
	Robinsons Place - Ermita, Manila	
	Robinsons Place Novaliches - Quezon City	
	Robinsons Place - Las Piñas City	
	Ayala Mall South Park - Alabang, Muntinlupa City	
	PICC - Pasay	
	POEA - Mandaluyong (OSSCO)	
Region I	Robinsons Place - Calasiao, Pangasinan	
	Robinsons Place, San Nicolas, Ilocos Norte	
Region II	Robinsons Place - Santiago, Isabela	
Region III	Robinsons Starmills – San Fernando, Pampanga	
	My MetroTown Mall - Tarlac City	
	Palayan - Nueva Ecija (OSSCO)	
Region IV-A	Robinsons Place - Dasmariñas, Cavite	
	Robinsons Place - Sta. Rosa, Laguna	
Region IV-B	Robinsons Place - Puerto Princesa, Palawan	
Region V	Robinsons Place - Naga City, Camarines Sur	
Region VI	Robinsons Place - Iloilo City, Iloilo	
	Robinsons Place - Bacolod, Negros Occidental	
	GT Town Center - Pavia, Iloilo	
	Festive Walk Mall, Iloilo City, Iloilo	
Region VII	Robinsons Galleria - Cebu City, Cebu	
	Robinsons Place - Dumaguete City, Negros Oriental	
	Bohol Service Center - Capitol Building, Bohol	
Region VIII	Robinsons Place - Ormoc City, Leyte	
Region X	Robinsons Place - Iligan City, Lanao del Norte	
	Robinsons Place - Valencia, Bukidnon	
Region XI	Robinsons Place - Tagum, Davao del Norte	
Region XII	Robinsons Place - General Santos City, South Cotabato	
	Kidapawan Service Center - Kidapawan City, Cotabato	



### **MOBILE SERVICES**

To further extend the services of the Commission to its clientele and help the transacting public who were affected by the rigid travel restrictions imposed in their respective provinces, the Commission exerted utmost efforts in conducting mobile services in CAR, Region 3, and MIMAROPA, and catered a total of 28,946 clients.



### ISO CERTIFICATION

The Commission continued to work toward the establishment and implementation of the Quality Management System (QMS) based on ISO 9001:2015 requirements. In 2021, ISO 9001:2015 Certificate of Registration was awarded to PRC Regional Offices in CAR, Lucena, Cebu, and Cagayan de Oro.

Meanwhile, to assess and maintain the ISO 9001:2015 Certification, the following were subjected to External/Third Party Audit:

#### STATUS OF ISO 9001:2015

Office	Date of External/Third Party Audit	Status
Central Office	July 28-29, 2021	Second Surveillance Audit
NCR	April 29-30, 2021	First Surveillance Audit
CAR	December 10, 2021	First Surveillance Audit
Region II	November 13, 2021	Stage 2 Audit
Region IV-A	November 18-19, 2021	First Surveillance Audit
Region V	November 8, 2021	First Surveillance Audit
Region Vi	October 18, 2021	First Surveillance Audit
Region VII	January 25, 2021 April 5-6, 2021	Special Audit Stage 2 Audit
Region VIII	December 27-28, 2021	Reassessment Audit
Region X	August 13, 2021	Reassessment Audit



# INTERACTIVE ARCHIVAL STORAGE AND RETRIEVAL OF RECORD SYSTEM (IASRRS) – DIGITIZATION PROJECT

The Archives and Records Division (ARD) entrusted to its care the voluminous records that need to be preserved and conserved to prevent wear and tear by reformatting through digitization and making this information more accessible. Due to the increased demand for online access to vital information needed in the day-to-day activities of the Commission, it is necessary and urgent to immediately digitize these records.

The Commission identified the following records to be digitized as these are irreplaceable records that document the history of the Professional Regulation Commission, the various Professional Regulatory Boards, and its professionals: (a) Table of Results and Master lists of Examinees, (b) Permanent Examination and Registration Records Cards (PERRC) and Registry Sheets, (c) Legal Case Folders (Resolutions, Orders and Decisions), (d) 201 Files, and (e) approved letter for change of status and correction of name and date of birth. The estimated number of pages to be digitized is Eleven Million One Hundred Ninety-five Thousand and Ninety (11,195,090) \*.

As of year-end 2021, the Digitization Project Team is at 27.14% or 3,038,570 overall documents scanned as compared to 11,195,090 documents for scanning.

Complemented with management support, and empowered and dedicated personnel, the illustration below shows the outputs of the Digitization Project Team.



As part of the IASRRS Project and in compliance with Executive Order No. 582 on streamlining the process of authenticating documents intended for use abroad and transferring the authentication office to the Department of Foreign Affairs, Memorandum Order No. 65 (s. 2021) on the "Creation of a Repository of Specimen Signatures for Authentication and

Certification Services" was approved. This systematic signature verification process will be used to facilitate the speedy processing of certification and authentication in all ROs.

In compliance with the provisions of the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, and in consonance with the implementation of Memorandum Order No. 65 (s. 2021), the Office Order No. 504(A) (s. 2021) on the "Designation as Authorized Signatories" for ARD was issued to sign the requested documents for verification, certification, and authentication of the transacting public.

The PRC Modernization Act of 2000 provides that the Commission shall have custody of all the records of the various Boards, including examination papers, minutes of deliberation, and examination results for control and disposition. The PRC entered into a Contract of Agreement for the procurement of 70 units of steel racks for the preservation of permanent records of the

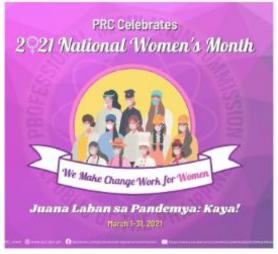
Commission. Further, to ensure the availability, prevention, control retention, and disposition of the public records, the custody of Inactive Personnel Record (201 File) from HRDD was transferred to ARD under Memorandum Order No. 46 (s. 2021). As part of the digitization project, the said 201 Files of the inactive personnel will be converted into digitized copy.



# **GENDER AND DEVELOPMENT (GAD)**

To strengthen efforts in mainstreaming gender and development programs, activities, and projects in PRC, the Commission submitted its FY 2021 GAD Plan and Budget to the Philippine Commission on Women (PCW) and subsequently, the same was endorsed by PCW. The GAD Focal Point System (GAD - FPS) facilitated the implementation of the approved GAD-related activities such as the observance of National Women's Month, Mother's Day, Father's Day, and Observance of the 18-Day Campaign to End Violence Against Women.

In addition, a webinar on RA No. 11313 or "An Act Defining Gender-Based Sexual Harassment



in Streets, Public Spaces, Online, Workplaces, and Educational or Training Institutions, Providing Protective Measures and Prescribing Penalties Therefor" or simply the "Safe Space Act" was conducted and attended by the GAD FPS TWG and employees to keep them abreast to the different acts of gender-based sexual harassment whether in public spaces, educational training institutions, workplace, and even online space.

### **OUTSTANDING PROFESSIONALS**

The Commission, in partnership with the Foundation of Outstanding Professionals Incorporated (FOP), Philippine Association of the Professional Regulatory Board Members (PAPRB), and the Philippine Federation of Professional Associations (PFPA), organized and conducted the 2021 Outstanding Professionals of the Year Awards last November 15, 2021, via Zoom and Facebook Live, with the theme "Role of Filipino Professionals in Sustaining National Development and International Collaboration Amidst Global Challenges".

The online event was graced by Supreme Court Chief Justice Alexander G. Gesmundo, who delivered the keynote speech and was introduced by the Department of Labor and Employment Secretary Silvestre H. Bello III.

The Board of Medicine bagged the Outstanding Professional Regulatory Board of the Year. The Outstanding Accredited Professional Organization under Category A was awarded to the Philippine Nurses Association, Incorporated; for Category B, the United Architect of the Philippines; and the Philippine Guidance and Counseling Association, Incorporated under Category C. This year's event recognized thirty-five (35) outstanding professionals who showcased their excellence and expertise in their given field. The most prestigious award, Eric C. Nubla Excellence Award was conferred to Architect Jose Pedro C. Recio.



### **COMMISSION SOCIAL RESPONSIBILITY (CSR)**

The Commission Social Responsibility was institutionalized under Commission Resolution No. 1031 (s. 2017), and the Reconstitution of the Committee was created through issuance of Office Order No. 699 (s. 2018). The Committee was tasked to formulate and recommend to the Commission policies and projects, and as such, responded to the call to serve the public in need.

In 2021, some employees of the Commission got infected with the COVID-19 virus and for that reason, the PAPRBs and various AIPOs/APOs rejoined and extended financial assistance to seven (7) employees. In addition, one (1) young doctor, not an employee of the Commission, also benefited from PRC CSR.



Aside from financial assistance, tents, medical supplies, and food packs were distributed to various hospitals and health workers/frontliners.

Meanwhile, the Committee identified 152 devastated households without power connections in Brgy. Bato, Catanduanes due to super typhoon Ulysses that hit the country last November 2020, and greatly ravaged the Eastern Visayas region. Out of 152 households, 90 were devastated. The emergency aid in the amount of Php500,000.00 for the electrification project of Brgy. Bato was donated by the Philippine Institute of Certified Public Accountants (PICPA) through the initiative of the PRB of Accountancy.

Further, in line with Presidential Proclamation No. 643, (s. 2004) declaring June 25 as "Philippines Arbor Day" and PRC Resolution No. 1251 (s. 2020) declaring June 25 of every year as "PRC Nationwide Tree Planting Day" and making it a part of the Annual PRC Week Celebration, the Commission joined the Nationwide Tree Planting Day conducted last June 25, 2021. The huge success of the activity was made possible with an estimated 3,880 participants from 94 government agencies, private sectors, and APOs/AIPOs across the country and planted 41,928 seedlings.







The PRC CSR Committee also collaborated with ABS-CBN Lingkod Kapamilya Bantay Kalikasan and donated Php50,000, and supported the water hose project that would increase water supply in Brgy. Pulang Lupa, Ilagan City, Isabela, through Safety First Inc., in partnership with the barangay officials and Isabela Police Provincial Office.



### **2021 REVENUE COLLECTION**

In FY 2021, a total of Php883,381,663.59 fees were collected from all transactions in the Central and Regional Offices. An increase of Php43,720,548.49 was noted from the previous year's collection which was Php839,661,115.10.

#### **FEES COLLECTED PER REGION**

Regional Offices	Collection
Central Office	791,198,120.05
NCR	22,341,764.00
CAR	2,214,892.79
Region I	3,255,883.00
Region II	10,821,321.47
Region III	4,255,186.00
Region IV-A	3,641,211.77
Region IV-B	752,396.00
Region V	4,010,652.62
Region VI	4,896,268.26
Region VII	7,430,243.95
Region VIII	4,108,885.43
Region IX	4,540,270.76
Region X	3,726,490.49
Region XI	3,431,730.00
Region XII	2,686,722.00
Region XIII	10,069,625.00
TOTAL	883,381,663.59